



# HR Director Human Resources Management System



## Global HR Software

Supporting multiple currencies, languages and country regulations, the system utilizes a standard Web browser interface across multiple operating systems and platforms. Because of its open architecture, user-friendliness, and rules-based operation, HR Director™ delivers on our promise of providing solutions to the broadest possible base of users. You can access the system using only a browser while utilizing centrally configured security profiles for authorized access to information. By using secure Protocols, all data transmitted are fully encrypted for added security.

## Integrated Enterprise-wide Solution

HR Director™ is a comprehensive, pure Web-based Human Resources Management System. It integrates areas such as employment administration, compensation and benefits, training and development, health and safety, position administration and much more and provides multi-level secured access from anywhere via the Internet or private Intranet. Coupled with sophisticated Workflow processing, it extends the application's functionality and information to virtually any user in the enterprise or beyond.

- ✓ Secured, trusted, pure Web-based Solution
- ✓ Use the system from anywhere at anytime

## Flexible and Extensible

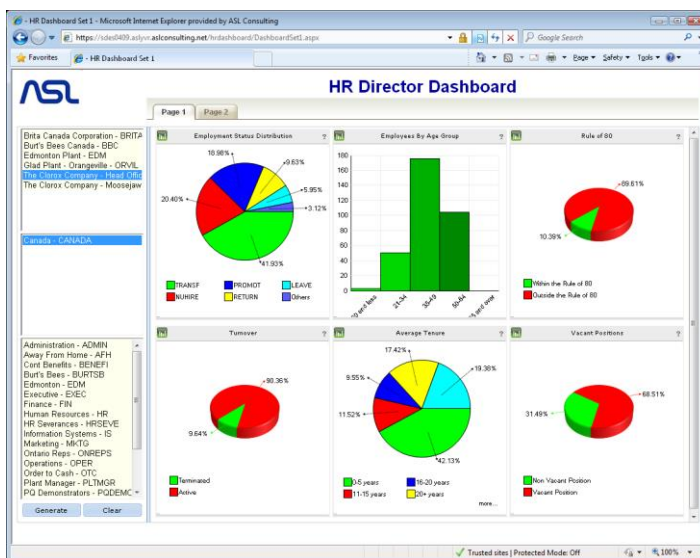
Easily tailor the system to suit your business needs instead of working the way the system dictates. By providing the capability for users to easily create add-on functionality in addition to user-defined reports, HR Director™ allows users to extend the solution in unlimited ways.

- ✓ Create unlimited add-on functionality
- ✓ Integrate the system easily with other business systems

## Regulatory Compliance

Our solutions take the work out of complying with local employment legislation and health & safety regulations. Accurate, concise standard reports that conform to government requirements minimize administration.

- ✓ Minimize administration and focus on effectiveness
- ✓ Continual monitoring for current compliance needs



## Powerful Reporting and Analytics

HR Director™ supports real-time management reporting and analysis. A number of standard reports are available and range from employee directories to sophisticated benefits statements. In addition, a browser-based reporting tool allows you to create customized reports without the need for programming or Information Technology skills. Using integrated Analytics allows unlimited drill-down and dashboard creation for business and individual performance measures. Using the multi-level security system these reports can be secured for users depending on their authorization levels.

- ✓ Standard reports are available, ready-to-run
- ✓ Create unlimited user-defined reports & analyses

## Guaranteed Service and Support

With over 26 years of excellence in providing powerful Human Resources Information Technology solutions, we are uniquely positioned to provide and support our applications. Personalized assistance is available directly from our highly skilled and respected customer support specialists or by self-service via the Internet.

- ✓ Get answers to your questions from Product Experts
- ✓ Access Support directly 24/7 via Self-Service

<b>Global Human Resources Management System</b>	Support for multiple currencies, languages and country regulations in a single, integrated solution. Work in your desired language and consolidate compensation reports into one or many currencies.
<b>Multi-level Security</b>	Define unlimited security levels for various groups of users to allow controlled, secure and authorized access to confidential data. Pre-built roles allow for immediate deployment.
<b>Business Rules</b>	Define and configure organization-specific rules, policy and procedures to ensure that the system meets your needs such as mandatory fields, data entry validation, leave administration and union agreements.
<b>Workflow Processing</b>	Automated announcements, requests and multi-level approvals with escalation will significantly improve business processes throughout the enterprise.
<b>Unlimited Historical Records with complete Audit Trail</b>	Enter and retain as much data for each employee as needed. The system includes a complete audit trail of all transactions with date, time, user and nature of the transaction.
<b>Standard Reports, Graphs &amp; Analytics</b>	Standard reports, graphs, dashboards and general analytics are included and are ready-to-run.
<b>Web-based Report Writer</b>	Create unlimited, secured, user-defined reports using the integrated web-based report writer with only your browser. Save these reports for future use or make them available to other users.
<b>Integration with Office Suite Software and 3<sup>rd</sup> Party Business Systems</b>	Fully integrated with Payroll and Time & Attendance on a single database platform. Open architecture support allows easy integration with Office suites and other business systems.
<b>Automated Alerts</b>	Continually monitor your system and automatically send information to executives, managers and employees via email to proactively reduce the administrative burden in HR and Payroll.
<b>Wizards</b>	Powerful Wizards allow users to automate tedious and time-consuming routine tasks such as mass updating, re-organization change details and job administration.

**RECOMMENDED SYSTEM REQUIREMENTS**

<b>SOFTWARE</b>	<b>Client</b>	Windows XP/Vista/7.0/8.0/8.1 with IE 8.0 or later
	<b>Web/Database Server</b>	Windows 2003/2008/2008R2 with IIS 7.0 or later MS SQL Server 2005 or later
<b>HARDWARE</b>	<b>Client</b>	PC with CPU Pentium or better with 512Mb RAM; 500Mb+ of available disk space
	<b>Web Server</b>	PC with CPU Pentium or better with 2Gb RAM; 100Gb+ of available disk space
	<b>Database Server</b>	PC with CPU Pentium or better with 2Gb RAM; 100Gb+ of available disk space per 200 employees; RAID storage; Backup device